



Meeting Minutes
Coordination Committee
Mon. Dec 9th, 2013, 3:00 – 5:00 pm
71 Main St W, City Hall, Rm 192

1. Introductions & Welcome

In Attendance:

Brian Montgomery, Air Quality Coordinator, City of Hamilton (Chair)
Matt Lawson, Public Health, City of Hamilton
Denis Corr, Citizen/Rotek Environmental/Mac Engineering Physics
George McKibbon, McKibbon Wakefield Inc.
Andrew Sebestyen, U.S. Steel Canada
Sally Radisic, Public Health, City of Hamilton
Peter Chernets, Citizen
Dave Carson, Dundas in Transition
Deirdre Connell, Green Venture
Carl Slater, Regional Office, Ontario Ministry of the Environment
Jennifer Haan, Planning and Economic Development, City of Hamilton
Hazel Breton, Hamilton Conservation Authority
Lynda Lukasik, Environment Hamilton
Anna Yusa, Health Canada
Carolyn Barnes, ArcelorMittal Dofasco

Regrets:

Heather Donison, Senior Project Manager, Sustainability, City of Hamilton
Peter Topalovic, Smart Commute -TDM, City of Hamilton
Lorraine Vanderzweert– Mohawk College
Jim Stirling, ArcelorMittal Dofasco
Tom Chessman, Public Works, City of Hamilton
Brian Lennie, Horizon Utilities Corporation
Mark Smithson, Ministry of Environment
Karen Logan, HIEA Representative, Communication Coordinator
Frank Harrison, U.S. Steel Canada
James Kaspersetz, OEAC
Marie McKeary, McMaster Institute of Environment & Health

Meeting Commenced at 3:10pm

2. Approval of Nov 4, 2013 Minutes

- Approved

Updates:

3. Air Quality Task Force – Board of Health – Information – Matt Lawson

- Mon Dec 2nd Action Plan Reported to Council, Well received
- Report Accepted
- Received budget requested, Air Shed Model, Funding for mobile air monitoring
- New Year: Set up interested parties to work with PH. Planning, Public Works?

4. Upwind Downwind Conference 2014 – Brian Montgomery

- Theme: Built Environment
- 2 events; Free Community Event & Conference.
- 9 Partners, Website updated to reflect partners
- Online registration is available. 8 ppl registered to date, 48 altogether, max 250
- Most municipalities interested
- Accommodations made: Food, Tables.
- Sunday free event: 17 confirmed, 100 capacity
- OPPI is eligible for education credits, will be posting through their sources
- Agenda at: <http://www.cleanair.hamilton.ca/default.asp?id=42>

5. Clean Air Hamilton Terms of Reference – Brian Montgomery

- New TOR accepted around Chair term and approved by group

6. Clean Air Hamilton Chair Search - Brian Montgomery

- Chair Search Committee came up with Job Description
- Short Version: Approved with minor changes to description & grammar.
- Short Version will be emailed to group for distribution
- Changes to Application: Grammar & up to 2 page cover letter, up to 3 page resume
- Long form: Minor Changes, Changes also to TOR.

- Updates from Short form to be transferred to long form
- Approved to update with IT on webpage

7. Climate Change Group Update - Information

- Group met before CAH meeting
- How to engage community members not already involved
- What actions can we take on air quality locally
- May look at Waterloo & Vaughn action plans
- Community Driven Plan; How can we help partners drive their plans
- Who should we be having conversations with
- Ideas of groups we should be speaking with; Financial Sector (Insurance, local banks)

New Business:

8. AQMS “Current Status & Path Forward”

- Presented by AQMS Stakeholder Advisory Committee Nov 26, 2013
- Air Quality Management System; Background & CAAQS

Other:

Meeting Adjourned at 5:10 pm

Next meetings:

January 13, 2014

3:00-5:00pm

City Hall Room 192