



Meeting Minutes
Coordination Committee
Mon. Nov 4th, 2013, 3:00 – 5:00 pm
71 Main St W, City Hall, Rm 192

1. Introductions & Welcome

In Attendance:

Brian Montgomery, Air Quality Coordinator, City of Hamilton (Chair)
Matt Lawson, Public Health, City of Hamilton
Denis Corr, Citizen/Rotek Environmental/Mac Engineering Physics
George McKibbon, McKibbon Wakefield Inc.
Andrew Sebestyen, U.S. Steel Canada
Sally Radisic, Public Health, City of Hamilton
Marie McKeary, McMaster Institute of Environment & Health
Peter Chernets, Citizen
Dave Carson, Dundas in Transition
Deirdre Connell, Green Venture
Jim Stirling, ArcelorMittal Dofasco
Carl Slater, Regional Office, Ontario Ministry of the Environment
Jennifer Haan, Planning and Economic Development, City of Hamilton
Hazel Breton, Hamilton Conservation Authority
Lynda Lukasik, Environment Hamilton

Regrets:

Heather Donison, Senior Project Manager, Sustainability, City of Hamilton
Peter Topalovic, Smart Commute -TDM, City of Hamilton
Lorraine Vanderzweelt– Mohawk College
Tom Chessman, Public Works, City of Hamilton
Brian Lennie, Horizon Utilities Corporation
Anna Yusa, Health Canada
Mark Smithson, Ministry of Environment
Karen Logan, HIEA Representative, Communication Coordinator
Carolyn Barnes, ArcelorMittal Dofasco
Frank Harrison, U.S. Steel Canada
James Kaspersetz, OEAC

Meeting Commenced at 3:10pm

2. Approval of Oct 7, 2013 Minutes

- Approved

Updates:

3. Clean Air Hamilton 2012 Report – Board of Health

- Report went to Board of Health on October 21, 2013, well received
- 1:30pm in Council Chambers at City Hall, Good feedback.
- Went through concerns with 2012 report, trends
- Board of Health accepted but concerns with actual mortality numbers.

4. Climate Change

- Council accepted recommendations
- Council has endorsed higher targets and looking at climate change adaptation
- PHS lead on Community Climate Change Plan with request for two year budget
- Await confirmation of budget approval
- Clean Air Hamilton has Climate Working Group

5. Air Quality Task Force

- Annual Report setting the stage for Air Quality Task Force
- Dec 12th meeting, asked AQTF to make presentation with Matt
- AQTF Report – 10 Recommendations, 8 staff reports
- Continuing with monitoring - By-law, Clean Air Hamilton.
- Planning is very interested in working with PHS on land use
- Get widespread from Council
- Reviewed staff report, Assistant Medical Officer of Health submitted for review
- AQTF meet 2nd week in November
- Looking for funding, Matt has phone meeting next week
- PHS supporting PW's request for Street Sweeping funding

6. Upwind Downwind Conference 2014

- Theme: Built Environment: Foundation for Cleaner Air

- Sunday Feb 23, 2014 is Free public talk
- At Art Gallery of Hamilton from 2 to 4 pm
- Speaker is Dr. Stephen Kellert – Biophilia and Biophilic Design
- Author of books and professor emeritus from Yale Environment
- Monday Feb 24, 2014 is the Conference
- Sheraton hotel second floor from 8am to 5pm
- Invited guest speakers:
- Dr. Karen Lee – built form, health and transportation
- Mike Lyndon – tactical urbanism
- Dr. Paola Zannetti – cost-benefits of air quality management
- Speakers confirmed
- Planning committee – municipal planning incorporating climate change and sustainability metrics into planning
- City TDM has team up with us to arrange and develop an afternoon transportation plenary
- Potential partners have been sent letters
- If interested in partnering or know of potential partners please contact Brian M for letters and levels available.
- On-line registration is now available, Prices are posted on Clean Air Hamilton website
- Working on email to previous attendees

7. Clean Air Hamilton Chair

- How do we wish to search?
- Call out to nominations and receive applications
- A Chair Search Committee has been set
- Develop process and criteria
- Members:
- Brian Montgomery (AQ Co-ordinator)
- Carl Slater (MOE)
- Andrew Sebestyen (Industry)
- Diedre Connell (Green Venture)
- Sally Radisic (Public Health)
- Terms of Reference, has no time limits
- Group approved 3 year Chair ship, need to update Terms of Reference to reflect wording
- Not excluding from current members but are expanding to the outside
- Suggest for Subcommittee to trim down to 3 candidates, who will make a presentation to whole committee

- Drop “neutral” from criteria
- “Diplomatic” instead
- Consensus decision of team
- Internals can apply but will not be part of the decision making process
- No speaking with decision makers or search committee
- Internal candidates to step out of meeting during discussion
- Be careful in capturing details in minutes
- Position to be posted after meeting in December
- Feb 28th, end date to apply
- New chair by May

ACTION: Brian to circulate Job posting/description before Dec meeting. Brian also to circulate proposed wording in ToR around Chairmanship time frame.

New Business:

8. Hamilton C02 Emissions

- Community actions will make the outcome
- Climate Action chart for Hamilton
- Plans so far have been - City corporate emissions (which represent around 1% of community emissions)
- Canada will miss targets for 2020
- Clean Air Hamilton has included reduction of C02 emissions in work
- Waterloo put forward Climate Action plan to council (Nov 4th)
- Reasonable goal for CAH, get the Community Action Plan initiated and participate in the process
- Would like other CAH members to become involved as we get started
- If interested, please let B. Montgomery know.

Other:

Meeting Adjourned at 4:55 pm

Next meetings:

December 9, 2013

3:00-5:00pm

City Hall Room 192