



**Meeting Minutes**  
Coordination Committee  
Mon. November 3, 2014, 3:00 – 5:00 pm  
71 Main St W, City Hall, Rm 192/193

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**1. Introductions & Welcome**

**In Attendance:**

Denis Corr, Citizen/Rotek Environmental (Chair)  
Brian Montgomery, Air Quality Coordinator, City of Hamilton  
George McKibbin, McKibbin Wakefield Inc.  
Deirdre Connell, Green Venture  
Debbie Achatz, Public Works, City of Hamilton  
Matt Lawson, Public Health, City of Hamilton  
Brian Lennie, Horizon Utilities Corporation  
Sally Radisic, Public Health, City of Hamilton  
Jim Stirling, ArcelorMittal Dofasco  
Lynda Lukasik, Environment Hamilton  
Karen Logan, HIEA Representative, Communication Coordinator  
Peter Chernets, Citizen  
Dave Carson, Dundas in Transition  
Heather Arnold, Environment Canada  
Anna Yusa, Health Canada  
Barry Duffey, Ontario Ministry of the Environment and Climate Change  
David Falletta, Planning and Economic Development, City of Hamilton  
Ted Mitchell, Citizen  
Scott Peck, Hamilton Conservation Authority  
Dan Dobrin, Ministry of Environment and Climate Change

**Regrets:**

Heather Donison, Sustainability, City of Hamilton  
Christine Newbold, Planning and Economic Development, City of Hamilton  
Michelle Sergi, Planning and Economic Development, City of Hamilton  
James Kaspersetz, OEAC  
Katie Chan, U.S. Steel Canada  
Andrew Sebestyen, U.S. Steel Canada  
Marie McKeary, McMaster Institute of Environment & Health  
Kathryn Gold, Green Venture  
Peter Topalovic, Smart Commute -TDM, City of Hamilton  
Lorraine Vanderzweert– Mohawk College  
Patrick Quealey, Environment Canada  
Tom Chessman, Public Works, City of Hamilton  
Carolyn Barnes, ArcelorMittal Dofasco  
Hazel Breton, Hamilton Conservation Authority

*Meeting Commenced at 3:06pm*

- Dan Dobrin joins representing the Ontario Ministry of Environment and Climate Change
- Scott Peck joins representing the Hamilton Conservation Authority
- Christine Newbold was unable to attend, David Falletta came in her place represented Planning at the City for this meeting.

## **2. Approval of October 6 2014 Minutes**

- Approved

## **3. New York Upstate Chapter American Planning Association Award**

- Brian handed out copies of the award to present to members of AQTF.

## **Items:**

## **4. Watershed Nutrient & Sediment Management Advisory Group – Information – *Lynda Lukasik***

- A group formed under the Hamilton Remedial Action Plan and BARC
- Interest in sediment control on active construction sited for water
- But linkage between water quality and air quality impacts from particulate matter
- Control measures propped for air quality could impact water quality measure and vice versa
- Karen Logan and Lynda Lukasik both on this group
- Urban and rural committees meeting over next couple of weeks.

### **Action items:**

- **Request a report back on the actions and recommendations of this group to CAH to help provide input and awareness of proposed actions and common ground/linkages to action (water and air quality).**

## **5. Environmental Mitigation Fines – Discussion - *Matt Lawson***

- Public Health asked by Council to lead coordination of use of fines
- Clean Air Hamilton and Environment Hamilton to be consulted on how the fines should be used in community
- How do we award? What are the models?
- Public Health to report back to Council in 2015
- Looking to consult with these groups and from a group to examine options
- The fines are in a reserve fund, but this is one-time funds not replenished on City side

- Funding mechanism? Options?
- Clean Air Hamilton option – what is criteria? What are mechanisms of award? How administered?
- Hamilton Community Foundation option – donate but no control. Can criteria be set up? What is HCF criteria under an Environmental Fund?
- Diedre mentioned how the Hamilton Conservers Society works with HCF on the Ed Smythe Fund, can get more information on mechanism
- George McKibbon asked if funds could go towards a capital or legacy project? Such as tree planting?
- In an environmental fund under proper group and mechanism could gain interest and fund a variety of projects
- Trees for Hamilton want to set up a Tree Fund
- What sort of projects plays into a main air quality project? What is mechanism for a legacy project?
- Air monitoring programs require equipment
- Matt Lawson is seeking a working group to consult on ideas on how money could be managed and options
- Members interested: Lynda Lukasik, Deirdre Connell, George McKibbon and Denis Corr

**Action items:**

- **Matt Lawson to consult with group on options and mechanisms**

**Updates:**

**6. Port Fuels Update – Information – Lynda Lukasik**

- James Kaspersetz was not in attendance, Lynda Lukasik provided an update.
- Project is undergoing a Provincial Environmental Screening
- Questions still remain around zoning and if changes are required
- Similar plasma gasification projects have never been scaled to the scale of this project and are pilot projects compared to the proposed project
- Open House # 2 will take place on Nov 13 at 7pm at the Eva Rothwell Centre
- Suggested a peer review procedure, City requested one with Liberty Energy
- Suggest City request an opportunity for peer review as part of the screening process.

**7. Residential Wood Burning – Update Information – Barry Duffey**

- Legislative framework, Ministry of Environment and Climate Change regulates industry, not residential level (Drive Clean and Pesticides could be considered exceptions as they are at a

residential level – personal vehicles, etc.)

- Examples of codes of practice for residential wood burning from Canadian Council of Ministers for the Environment (2012) and a Model Municipal By-law (2007) draft were provided
- Barry provided documents on a CD to Brian for group
- Some municipalities have by-laws that prohibit wood burning at certain times or seasons or bans on certain types of equipment.
- Draft municipal codes for open air burning includes the exemptions for preparing food
- How is burning in accessory buildings addressed? It is still residential
- Any commercial or industrial burning requires an Environmental Certificate of Approval (ECA) from the Ontario Ministry of Environment and Climate Change. Again this does not address residential sources
- What about chimney heights? Building code around residential fireplaces and ECA for commercial/industrial
- Based on height of pitch of the roof, not on height of surrounding buildings
- Technical and Safety standards exist for home heating
- Question remains is this a matter of updating existing by-laws at City? Such as the Open Air Burning By-law?
- Possible topic of interest to write about in 2014 Clean Air Hamilton Report
- Also interest in having a one pager for Clean Air Hamilton website explaining this and recommendations for action.

**Action items:**

- **Brian to provide electric copies of documents to members.**
- **Lynda Lukasik, George McKibbon and Ted Mitchell to meet and discuss the creation of a one pager on topic for Clean Air Hamilton website.**
- **Clean Air Hamilton to consider topic for discussion in 2014 Report.**

**8. Climate Change Plan Update – Information - *Brian Montgomery***

- IPCC 5th assessment report was released on Sunday. Highlights are: global GHG emissions are increasing, global temperature is increasing, changing rainfall patterns are seen as well as changes in crop yields globally. Recommend transforming the energy sector to replace fossil fuels, make emission cuts now and already have tools we need to take action, need the will to do so.
- Public engagement – have reached 22 events/locations and coffee shops since September. Representing majority of Wards. Looking at libraries next and covering remaining Wards in public engagement
- 184 followers on twitter account
- Task forces began October 8 at Liuna, 9 themes and task forces are now self organizing meetings.

- Nine themes for Task Force groups formed – Water and Natural Heritage, Infrastructure, Land Use and Built Form, Transportation, Local Economy and Business, Agriculture and Food, Energy, People and health, Awareness and Education to make recommendations for actions.
- Steering Committee meets Nov 12 and then again Jan 15, 2015. Taskforces meet as a large group in Feb 2105.
- Broader community engagement continues <http://www.climatechangehamilton.ca/join-the-conversation> and Twitter - @ClimateConvo

## 9. Clean Air Hamilton 2014 Report – Information – *Brian Montgomery*

- Clean Air Hamilton report needs to be shortened streamlined and reformatted for 2014
- Group has been formed to look at and make recommendations
- Group is meeting Nov 20, 2014
- Members are:
  - Andy Sebestyen
  - Katie Chan
  - Lynda Lukasik
  - Jim Stirling
  - Karen Logan
  - Kathryn Gold
  - Denis Corr
  - Matt Lawson
  - Brian Montgomery

### Other items:

## 10. CCME Air Management Committee – Information - *Denis Corr*

- Legislative CCME's Canadian Ambient Air Quality Standards Development and Review Working Group seeking nominations
- Standards are sulphur dioxide and oxides of nitrogen
- Nominations for an NGO representative from Clean Air Hamilton was sought
- Lynda Lukasik and Matt Lawson's names were brought forward
- Members and Lynda recommended Matt Lawson's name be brought forward.

### Action items:

- **Denis to respond and nominate Matt Lawson's to CCME's work.**

*Meeting Adjourned at 4:45 pm*

**Next meetings:**

**December 8, 2014**

3:00-5:00pm

City Hall Room 192/193